

VOLUNTEER/COACH APPLICATION AND POLICIES

All volunteers/contracted personnel will fill out a volunteer application packet and a background check will be performed before any volunteer/contracted personnel commences duties. This does not guarantee a coaching or volunteer position.

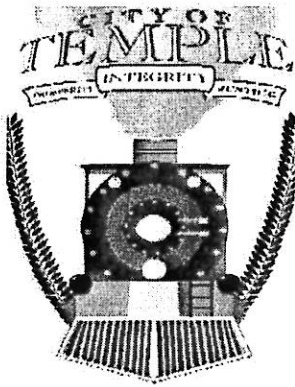
Application and Background Check packets will be updated by volunteers/contracted personnel every sport season regardless of any changes in information or at any time there are changes to the volunteer's/contracted personnel information.

Only the Director of Temple Recreation, City Administrator, and Police Personnel will be allowed to handle background check results. These results will remain in a confidential file at the Police Department and should the requesting volunteer/coach/contracted personnel have a question or issue with the results of their Background Check, they may request a copy of the results from the Temple Police Department for a fee of \$20.

NOTE: All Volunteers/contracted personnel are required to notify the Temple Recreation Director immediately with any new or pending criminal charges.

Grounds for dismissal of a volunteer/contracted personnel will be:

1. Any discrepancies between the form as filled out and the results of the background check.
2. Per the Background Screening Standards for Disqualification. The dismissal notice will be carried out by the Director or City Administrator.
3. Engaging in social media activity that reflects negatively on the Temple Recreation Department and undermines the public trust and confidence in which the Temple Community has entrusted their kids in your care.
4. Failure to follow instructions, work appropriately with the Director and/or other city staff, unexplained absences from duties – and/or other circumstances which, within the sole discretion of the appropriate personnel of the City – prevent a continuation of the working/contract relationship.
5. The Recreation Director or City Administrator have the authority to deny or discontinue volunteer/coaching duties at any time.



Temple Police Department
 184 Carrollton Street
 Temple, GA 30179
 770-562-3151

Georgia Bureau of Investigation
 Georgia Crime Information Center

Consent Form

Case# _____

I hereby authorize The City of Temple to receive any Georgia criminal history record information pertaining to me which may be in the files of any state or local criminal justice agency in Georgia.

 Full Name (print)

 Address

 Sex

 Race

 Date of Birth

 Social Security Number

 Signature (Sign in front on Notary Only)

 Date

Signed before me on _____ of _____, 2020

Notary _____

Operator who ran GCIC check _____

Special employment provisions (check if applicable):

- Employment with mentally disabled (Purpose code 'M')
- Employment with elder care (Purpose code 'N')
- Employment with children (Purpose code 'W')
- Employment with firefighter agency, public/private agency, licensing, adoption/foster parents, individual record, public housing (Purpose code 'E')

One of the following must be checked:

- This authorization is valid for 90/180/_____ (circle one) days from date of signature.
- I, _____ give consent to the above named to perform periodic criminal history background checks for the duration of my employment with this company.

TEMPLE RECREATION DEPARTMENT
VOLUNTEER APPLICATION

POTENTIAL VOLUNTEER ACTIVITY: _____ AGE GROUP: _____

MALE: _____ FEMALE: _____ HEAD COACH: _____ ASSISTANT COACH: _____ OTHER: _____

NAME: _____ DOB: _____ SOCIAL SECURITY #: _____

ADDRESS: _____ CITY: _____ STATE: _____

HOME PHONE #: _____ WORK PHONE #: _____ CELL PHONE #: _____

EMAIL ADDRESS: _____

EMPLOYER/SCHOOL NAME: _____ CITY/STATE: _____

CONTACT PERSON AT THIS LOCATION: _____ PHONE #: _____

PLEASE LIST PREVIOUS VOLUNTEER WORK BELOW (DO NOT LIST TEMPLE RECREATION)

ORGANIZATION: _____ SPORT/ACTIVITY: _____

NUMBER OF YEARS AT ORGANIZATION: _____ REASON FOR LEAVING: _____

CONTACT PERSON AT THIS ORGANIZATION: _____ PHONE #: _____

ORGANIZATION: _____ SPORT/ACTIVITY: _____

NUMBER OF YEARS AT ORGANIZATION: _____ REASON FOR LEAVING: _____

CONTACT PERSON AT THIS ORGANIZATION: _____ PHONE #: _____

PLEASE READ BEFORE SIGNING

I UNDERSTAND THAT THE INFORMATION I HAVE PROVIDED MAY BE VERIFIED, AND I GIVE PERMISSION TO THE CITY OF TEMPLE/TEMPLE RECREATION DEPARTMENT TO MAKE INQUIRY OF OTHERS CONCERNING MY SUITABILITY TO ACT AS A VOLUNTEER.

VOLUNTEERS ARE NOT PROVIDED ACCIDENT INSURANCE BY THE CITY OF TEMPLE/TEMPLE RECREATION DEPARTMENT AND ARE NOT ELIGIBLE FOR WORKERS COMPENSATION BENEFITS IF A PERSONAL INJURY OCCURS WHILE VOLUNTEERING. IN A CASE OF LAWSUIT DEVELOPING OUT OF YOUR VOLUNTEER JOB WITH THE CITY OF TEMPLE/TEMPLE RECREATION, THE CITY OF TEMPLE HAS LIABILITY COVERAGE THAT WILL BE AVAILABLE FOR YOU DEFENSE.

I REALIZE THAT THE CITY OF TEMPLE/TEMPLE RECREATION DEPARTMENT MAY DENY ME THE RIGHT TO VOLUNTEER PENDING THE COMPLETION OF THE BACKGROUND CHECK; AND I FURTHER AGREE TO HOLD THE CITY OF TEMPLE/TEMPLE RECREATION DEPARTMENT HARMLESS REGARDING ANY LIABILITY FOR DEFAMATION, INVASION OF PRIVACY, OR ANY OTHER CLAIM BASED UPON GOOD FAITH ACTION TAKEN PURSUANT OF THE PROVISION OF THIS CONSENT.

SIGNATURE: _____

DATE: _____

CITY OF TEMPLE, GEORGIA
CONSENT TO CONDUCT BACKGROUND CHECK

FULL LEGAL NAME _____ DATE OF BIRTH _____
ADDRESS _____ CITY _____ STATE _____
SOCIAL SECURITY # _____ SEX _____ DRIVER LICENSE # _____
POTENTIAL VOLUNTEER ACTIVITY _____ AGE GROUP _____
HEAD COACH _____ ASSISTANT COACH _____ TEAM MOM _____ OTHER _____

I, _____, BY EXECUTION OF THIS DOCUMENT, GIVE THE CITY OF TEMPLE AND THE RECREATION DEPARTMENT PERMISSION TO CONDUCT A BACKGROUND CHECK REGARDING MY QUALIFICATIONS TO PARTICIPATE IN RECREATION DEPARTMENT PROGRAMS. THIS BACKGROUND CHECK INCLUDES, BUT IS NOT LIMITED TO, A RECORDS CHECK TO DETERMINE WHETHER I HAVE BEEN CONVICTED OF A CRIME OR HAVE A CRIMINAL RECORD.

BY CIRCLING THE APPROPRIATE LETTER(S), I CERTIFY THAT I HAVE OR HAVE NOT BEEN CONVICTED OF, BEEN ARRESTED FOR, OR AM CURRENTLY CHARGED WITH ANY OF THE FOLLOWING CRIMES:

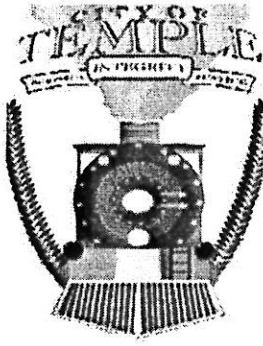
H	HN	SIMPLE BATTER/ASSAULT
H	HN	AGGRAVATED BATTERY/ASSAULT
H	HN	CRUELTY TO CHILDREN
H	HN	CONTRIBUTING TO THE DELINQUENCY OF A MINOR
H	HN	ANY SEXUAL OFFENSE
H	HN	VIOLATION OF ANY CONTROLLED SUBSTANCE ACT
H	HN	ALCOHOL RELATED VIOLATIONS
H	HN	MURDER/ATTEMPTED MURDER
H	HN	TERRORISTIC THREATS
H	HN	ANY OTHER CRIME THAT BEARS UPON MY FITNESS TO HAVE RESPONSIBILITY FOR SAFETY AND WELL BEING OF CHILDREN

I UNDERSTAND THAT I HAVE A RIGHT TO: OBTAIN A COPY OF ANY BACKGROUND CHECK REPORT, AND CHALLENGE THE ACCURACY AND COMPLETENESS OF ANY INFORMATION CONTAINED IN ANY SUCH REPORT. I ALSO UNDERSTAND THAT I MAY BE REQUIRED TO SUBMIT A CLASSIFIABLE FINGERPRINT CARD SHOULD AN INITIAL RECORDS CHECK REVEAL THAT I HAVE BEEN ARRESTED FOR, CONVICTED OF, OR THAT I AM CURRENTLY CHARGED WITH ANY OF THE ABOVE ENUMERATED OFFENSES.

I ACKNOWLEDGE THAT THE CITY OF TEMPLE AND THE RECREATION DEPARTMENT MAY CHOOSE TO DENY ME UNSUPERVISED ACCESS TO A CHILD OR CHILDREN PENDING THE COMPLETION OF THE BACKGROUND CHECK; AND FURTHER AGREE TO HOLD THE CITY OF TEMPLE AND THE RECREATION DEPARTMENT HARMLESS REGARDING ANY LIABILITY FOR DEFAMATION, INVASION OF PRIVACY, OR ANY OTHER CLAIM BASED UPON GOOD FAITH ACTION TAKEN PURSUANT TO THE PROVISIONS OF THIS CONSENT.

APPLICANT SIGNATURE: _____ DATE: _____

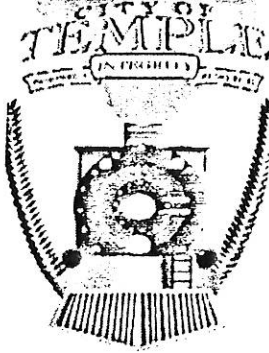
PLEASE DROP THIS OFF AT THE RECREATION DEPARTMENT OR POLICE DEPARTMENT ONLY



Temple Recreation Department Coaches Code of Ethics

- I will place the emotional and physical well-being of players ahead of personal desires to win.
- I will treat each player as an individual, remembering the large range of emotional and physical development for the same age group.
- I will do my best to provide a safe playing situation for my players.
- I promise to review and practice basic first aid principles needing to treat injuries of my players.
- I will do my best to organize practices that are fun and challenging for all my players.
- I will lead by example in demonstrating fair play and sportsmanship to all players/officials through actions and language.
- I will not cheat or engage in any form of unethical behavior that violates league rules.
- I will provide a sports environment that is free of drugs, tobacco, and alcohol, and will refrain from their use at all youth sports events.
- I will be knowledgeable in the rules of each sport that I coach, and I will teach these rules to my players.
- I will use those coaching techniques appropriate for all of the skills that I teach.
- I will remember that I am a youth sports coach, and the game is for children and not adults.

Coach Signature: _____ *Date:* _____



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Coach Signature: _____ *Date:* Click or tap to enter a date.