



TEMPLE RECREATION DEPARTMENT

City of Temple, GA
Temple Recreation Department

Request for Proposal

Villa Rosa City Park
Improvement Project

Proposal Due Date:
Wednesday, October 05, 2022, at 4 pm.

Request for Proposal

Villa Rosa City Park Improvement Project

General Information

The City of Temple, GA (hereafter referred to as “The City”) is seeking proposals from qualified contractors to seal coat and stripe the existing basketball court and install a 10-foot fence enclosure, and repair the existing 4-foot fence. The City Park at Villa Rosa address is 301 Villa Rosa Way, Temple, Ga 30179.

Elements of Proposals:

- Construction team: general contractor, sub-contractors, and suppliers
- Clean and remove all vegetation and seal all cracks on the basketball court
- Apply a hot, melted D.O.T. certified crack seal material into and across the surface with a minimum of 2” of each crack
- Apply seal coat over approximately 860 square yards of asphalt surface on the existing basketball court and parking lot area
- Install 320’ of 10’ black vinyl coated chain link fencing with top and center rail, including installing two 7’ H x 4’ W gates.
- Seed and straw any disturbed existing landscaped areas.
- Provide an itemized listing of the cost of work to be done
- Reference and list of similar projects
- The complete cost of the entire turn-key project
- Timeline of all phases of the project
- The installation will include all labor and materials needed to complete the project
- Qualifications of the firm, project manager, and the project team, including resources, workload, and performance history:
 - Must be bonded for at least \$25,000.00
- All design and work must meet or exceed federal, state, and local laws, ordinances, and requirements.

Pre-Proposal Meeting:

There will be one pre-proposal meeting. This meeting is scheduled for 4:00 pm, Wednesday, September 21, 2022, at the City Park at Villa Rosa, 309 Villa Rosa Way, Temple, GA. Attendance at this meeting is mandatory.

Please place **Villa Rosa City Park Improvement Project** in the SUBJECT of all emails and/or written correspondences. All emailed dialog regarding this project is subject to discussion by all prospective companies.

RFP Procedure

Tentative Project Schedule

A tentative timeline is set forth below. This timeline is subject to change by the City, at the City's sole discretion, as events and conditions warrant.

• Proposal Release Date	September 6, 2022
• Pre-Proposal Meeting	September 21, 2022
• Questions & Site Visit Requests Completed by	September 28, 2022
• Written Proposals Due	October 5, 2022
• Formal Acceptance/Award of Proposal by City (to include signatures of contracts and work to commence on formal approval)	October 24, 2022
• Project Completion Date	December 5, 2022

Method of Submission

Proposers must submit one (1) original Proposal and one (1) copy. Envelopes used in submitting Proposals must be clearly marked, **"PROPOSAL: VILLA ROSA CITY PARK IMPROVEMENT PROJECT"** and be mailed or hand-delivered to:

William Osborne, City Administrator
City of Temple, Georgia
240 Carrollton Street
P.O. Box 160
Temple, Georgia 30179

The deadline for submission is **Wednesday, October 5, 2022, by 4 pm Eastern Standard Time**. Proposals received after the time and date listed above will not be considered.

The City will not be responsible for any expenses in the preparation and/or presentation of the proposals and oral interviews, if any; and for the disclosure of any information or material received in connection with the solicitation, whether by negligence or otherwise.

The City reserves the right to request additional information, if necessary, or to request an interview with business(es), or to reject any and all proposals with or without cause, and waive any irregularities or infirmities in the proposals submitted. The City further reserves the right to make such investigations as it deems necessary as to the qualifications of any and all businesses submitting proposals. In the event that all proposals are rejected, the City reserves the right to re-solicit proposals.

Responding businesses may withdraw their proposals at any time prior to the final filing date and time, as indicated on the cover page of this RFP, by written notification signed by an authorized agent of the business. The proposal may thereafter be resubmitted, but only up to the final filing date and time.

The responding business assumes sole responsibility for the complete effort required in the RFP. No special consideration shall be given after proposals are opened because of a business's failure to be knowledgeable about all requirements of this RFP. By submitting a proposal in response to the RFP, the business represents that it has satisfied itself, from its own investigation, of all the requirements of this RFP.

Documents and information submitted in response to the RFP shall become property of the City of Temple and generally shall be available to the general public as required by applicable law, including the Georgia Open Records Act.

General Terms and Conditions

Insurance

The City of Temple has certain insurance requirements that must be met. The BUSINESS will be responsible to purchase and maintain at its sole expense the required insurance coverage.

- BUSINESS shall furnish the City copies of all insurance policies or certificates of insurance relating to the insurance policies that must be maintained hereunder. In addition, insurance policies applicable hereto shall contain a provision that the City shall be given thirty (30) days written notice by the insurance company before each policy is substantially changed or cancelled.

Evaluation Process

- Cost of project
- References and similar projects
- Quality of materials and fixtures
- Timeline-demonstrated ability to complete projects on time

Scope of Work

The selected proposer shall furnish all labor (including subcontractor), transportation, tools, equipment, and materials necessary to execute and complete all the assigned work.

This project includes the following specifications:

- ✓ Clean and remove all dirt, debris, vegetation, and moisture on and around the existing asphalted basketball court and fence line
- ✓ Seal cracks 3/8", and wider with hot melted D.O.T. certified crack seal material into and across the surface of each crack. Seal material must be 2" thick
- ✓ Seal coat approximately 860 square yards of asphalt (total basketball surface)
- ✓ Apply two separate spray coats of coal tar sealer to the asphalt surface. The sealer is to contain manufacturers recommended latex, silica, and additives
- ✓ Restripe to outdoor basketball specifications
- ✓ Install 320' of 10' black chainlink fence around the basketball court
- ✓ Install two 7' H x 4'W gates
- ✓ Replace existing damaged gates and 4' fences
- ✓ Clean up and remove all debris and trash
- ✓ Seed and straw in all landscaped areas that were disturbed during the project

The project completion deadline is December 5, 2022.