

**CITY COUNCIL MEETING  
May 3, 2021  
6:30PM, Temple Senior Center  
MINUTES**

**Call to Order:** The meeting was called to order at 6:00pm by Mayor Michael Johnson  
Council Members present: Bracknell, Bivins, Miller, Walden, Wallace (\*Council Member Bracknell was a few minutes late and was not present for the vote on approving the published agenda)

**Invocation and Pledge of Allegiance:** Led by Mayor Michael Johnson

**Approve the published agenda of this date's City Council meeting, as presented**

City Administrator Bill Osborne stated that he would like to make an amendment to the agenda. After Item five, he would like to add a "Presentation by Preston Hagler to discuss the City's Commercial Insurance". There was a motion by Council Member Walden to approve the agenda with the addition of the presentation by Preston Hagler after item five, second by Council Member Bivins. (Vote 4-0)

**Approval of Minutes:**

April 12, 2021, Regular Council Meeting- There was a motion by Council member Walden to approve the minutes from the April 12, 2021 meeting, second by Council Member Bivins. Vote 5-0.

**Public Comments- N/A**

**Announcements:**

Mayor Johnson announced that May 2-8<sup>th</sup> is Municipal Clerks Week. A proclamation was read and City Clerk Kristin Etheredge was recognized for her service.

Chief Creig Lee introduced the City's new Police Officer, Officer Sanchez. He has over 15 years of experience in law enforcement.

**OLD BUSINESS**

1. (Tabled from meeting of April 12, 2021): Consider taking action to rezone from R-6 Single-Family Attached and Multi-Family Residential to PD Planned Development the 3.19-acre School House Trace residential community on School House Lane located in the 5<sup>th</sup> Tax District. Application by PACQ, Inc. (Chip Lanier, President)

There was a motion by Council Member Bracknell to take this item off the table, second by Council Member Bivins. Vote 5-0.

Chip Lanier was present at the meeting and announced that he had gotten signatures from all nine of the residents at School House Trace in support of his rezoning application. He explained his plans for building 1.5 story homes, with living space on the first floor, room for additional bedrooms and storage on the second floor, a porch on both floors, and a garage. When asked what he planned to do with the space between the buildings, he stated for now it will be grass/greenspace with a community garden in

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the front. He said there is an HOA, which he is currently the president of; once the subdivision is built out, he will turn it over to the owners.

Council Member Walden asked if we approved the zoning to PD does that also approve the site plan. City Attorney Carey Pilgrim stated that with "PD" you typically approve the plan preliminarily and then they build it out according to the plan. You could approve it subject to review and approval by City Engineer Hughes Ray. Mr. Lanier asked how long it would take to have the plan reviewed by the Engineer and City Administrator Bill Osborne said that typically takes a few days.

There was a motion by Council Member Bracknell to approve this requested based on the Planning Commission's recommendation with the stipulation that it will be reviewed by the City Engineer, second by Council Member Miller. Vote 5-0.

## **NEW BUSINESS**

1. Hold a public hearing concerning the application to rezone from R-1 Single-Family Detached Residential to PD Planned Development the 24.00-acre tract located at Asbury Road and Rainey Road, being part of Tax Parcel T02 0100015 in Land Lot 205, 6<sup>th</sup> District, and concerning the subdividing of this tract in order to establish 10 new lots. Application by William Collins

Mayor Michael Johnson opened the public hearing. William and Tony Collins were present at the meeting. They stated they are local builders in the area, family owned, and would like the opportunity to build quality homes in Temple. They plan to have the homes range from \$300,000- \$500,000 on lots starting at 2 acres. They want to do something different in the City, and believe it is a good location by the Recreation Department and would help the City's tax revenue, as well as bring up the home values in the area. There was no one else present at the meeting for comments. Mayor Johnson closed the public hearing.

2. Consider taking action concerning the request to rezone from R-1 Single-Family Detached Residential to PD Planned Development the 24.00-acre tract located at Asbury Road and Rainey Road, being part of Tax Parcel T02 0100015 in Land Lot 205, 6<sup>th</sup> District, and then to subdivide the tract into parcels of a minimum 1.75 acres per lot to establish 10 new lots. Application by William Collins

Mayor Johnson explained that the Planning Commission did recommend this request. There was a motion by Council Member Bracknell to approve this rezoning request and the request to subdivide the tract in parcels, second by Council Member Wallace. Vote 5-0.

Council Member Walden asked since this is PD zoning, once these 10 lots are rezoned, do they have to bring anything back to us? City Attorney Carey Pilgrim explained that it needs to be built out the way that it was presented to the Council today. He asked the builders if they were planning on asking for any more exceptions other than what was listed, and they said they did not think so. Mr. Pilgrim said the PD would still apply with the rest of the City's codes.

3. Hold a public hearing concerning the request for approval of a variance on the minimum building setback at 395 Villa Rosa Road, being Tax Parcel T04 0060054 in Land Lot 139, 6<sup>th</sup> District. Application by Westshire Townhomes, LLC

Mayor Johnson opened the public hearing. Tom Rhodes, the Superintendent for this project was present at the meeting. He stated they are adding on a leasing office and fitness center and they are

asking for a five foot setback. There was no one from the public present that wanted to speak at the public hearing. The public hearing was closed.

4. Consider taking action concerning the request to approve a variance on the minimum building setback for a rental office/amenities building at 395 Villa Rosa Road, being Tax Parcel T04 0060054 in Land Lot 139, 6<sup>th</sup> District. Application by Westshire Townhomes, LLC

There was a motion by Council Member Walden to approve the variance request, second by Council Member Bracknell. Vote 5-0.

5. Consider approval of the site plan for Spectra Gutters on the 17.97--acre tract located on the south side of Billings Road immediately west of the Pilot Travel Center, being Tax Parcel T04 0070019 in Land Lot 141 6<sup>th</sup> District, including (a) approval of a variance deleting the requirement for curb, gutter, and sidewalk along that adjacent section of Billings Road and approval of a variance providing for construction of a gravel driveway on the south and east sides of the building to be constructed on this site, and (b) a stipulation that an agreement will be reached concerning improvements to Billings Road between the applicant and the City of Temple before the building permit is issued . Application by Spectra Gutters.

Mayor Johnson explained that representatives from Spectra Gutters were present at the meeting. Mr. Snell explained they are a family owned business, they are growing, need more room, and are excited to come to Temple. They will have about 60 jobs. City Engineer Howard Ray explained they we are trying to approve step one which is the development plan. Then they can start submitting construction documents. He said there was a traffic study done and there won't need to be a left turn lane. They are also checking into the road integrity. The development plan will let the engineer move forward. City Administrator Bill Osborne explained that Spectra will not need to curb and gutter next to their property, and the driveway around the building will be gravel. There was a motion by Council Member Bracknell to approve this application, second by Council Member Bivins. Vote 5-0.

6. Authorize the Mayor to sign a new three-year agreement with the University of West Georgia for surface water field sampling and testing services continuing through May 31, 2024, with two stream sites to be visited a minimum of 20 times annually to measure and take water samples in accordance with the Georgia Environmental Protection Division (EPD) requirements at a total fixed price of \$38,260.

There was a motion by Council Member Bracknell to authorize the Mayor to sign a new three-year agreement with the University of West Georgia for surface water sampling and testing services, second by Council Member Wallace. Vote 5-0.

7. Authorize the Mayor to sign a new three-year intergovernmental agreement with the Carroll County Board of Commissioners and the Carroll County Tax Commissioner for Municipal Ad Valorem Tax Collection Services continuing through December 31, 2024, with the annual cost to the City of Temple for said services being \$9.00 for each lot, parcel, and tract of land, each mobile home, and each personal property account billed for ad valorem taxes in this municipality

There was a motion by Council Member Bracknell to authorize the Mayor to sign a new three year intergovernmental agreement with Carroll County for municipal ad valorem tax collection services, second by Council Member Walden. Vote 5-0.

8. Authorize the Mayor to sign a new six-month agreement with Kendall Metering Systems to be effective July 1 for a continuation of the City of Temple's participation in the KISS (Kendall's Increased Services and Support) program through December 2021

There was a motion by Council Member Bracknell to authorize the Mayor to sign a new six month agreement with Kendall Metering Systems, second by Council Member Wallace. Vote 5-0.

9. Authorize the City Administrator to issue an invitation for qualified firms to submit bid proposals to the City of Temple to provide grounds and landscape maintenance services on six different municipal government properties during a three-year period starting August 1, 2021

There was a motion by Council Member Bracknell to authorize the Mayor to issue an invitation for qualified firms to submit bid proposals to the City for grounds and maintenance services, second by Council Member Bivins. Vote 5-0.

10. Authorize the Assistant City Administrator to issue a request for proposals from qualified firms for renovation services pertaining to the old vault located in the City-owned downtown building now serving as the location of the Temple Branch Library

There was a motion by Council Member Bracknell to authorize the Assistant City Administrator to issue a request for proposals for renovation services for the vault in the library, second by Council Member Bivins. Vote 5-0.

11. Authorize the Assistant City Administrator to notify the West Georgia Regional Library System of any change in the procedure for payment of utility bills at the Temple Branch Library

There was a motion by Council Member Bivins that we changed the procedure for payment of utility bills at the Temple Branch Library so that we can straight pay the library's water bill, second by Council Member Bracknell. Vote 5-0.

12. Authorize the Assistant City Administrator to issue a request for proposals from qualified firms for demolition and construction services in the City Park to demolish and remove the current inadequate retaining wall between the City gymnasium and adjacent tennis courts and then to construct a new replacement retaining wall in said location as a water drainage project.

There was a motion by Council Member Bracknell to authorize the City Administrator to issue a request for proposals for the demolition and construction services to demolish and remove a retaining wall in the City Park, with the funding to come from the 2015 SPLOST parking lot improvements line, second by Council Member Bivins. Vote 5-0.

13. Authorize the City Recreation Department on Tuesday, June 8, to host a mid-day refreshment stop for approximately 800 bicycle riders participating in the annual Bicycle Ride Across Georgia (BRAG) event.

There was a motion by Council Member Bracknell to authorize the Recreation Department to host a mid day refreshment stop on June 8<sup>th</sup> for the annual Bicycle Ride Across Georgia, Second by Council Member Bivins. Vote 5-0.

14. Authorize the Temple Senior Center Director to charge a building cleanup fee to any group having a dance or similar event in the Senior Center, effective Tuesday, May 4, 2021.

There was a motion by Council Member Bracknell to accept the lowest bid for a cleaning fee to clean after each dance at the Senior Center, the bid is \$100 per dance, second by Council Member Bivins. Vote 5-0.

15. Adopt an Ordinance authorizing the City Police Chief to approve the erection of appropriate traffic control signage in certain residential neighborhoods that would restrict street parking as needed in order to facilitate the movement of emergency response vehicles and to make these streets safer for motorists and pedestrians.

There was a motion by Council Member Walden to adopt the ordinance and to have the police chief put up parking signs wherever he thinks is needed, second by Council Member Bivins. Vote 5-0.

16. Adopt a resolution prohibiting buses from traveling on Holder Street, to be effective with the start of the 2021 – 2022 school year.

There was a motion by Council Member Bracknell to adopt the ordinance, second by Council Member Walden. Vote 5-0. It was also mentioned by Council Member Walden that the resolution states that the City will also adopt an ordinance.

17. Staff report concerning possible salary increases for certain current employees and certain position classifications in the City of Temple government, being presented in response to the discussion during the April 26 meeting of the City Council Budget and Finance Committee; discussion.

It was determined that this item should be discussed in an Executive Session.

18. Possible actions by the City Council concerning salary increases for certain current City of Temple employees and concerning changes in the salary ranges for certain position classifications.

No action is being taken at this time. It will be discussed further at a later date.

19. Adopt an Ordinance pertaining to City Charter change pertaining to compensation and expenses paid to the Mayor and members of the City Council pertaining to their respective service on City Council committees.

Mayor Johnson completed the first reading of this ordinance.

20. Status report concerning the possible construction of a detention pond on property owned by the City of Temple adjacent to Bar J Road near its intersection with Villa Rosa Road, which would be less than one acre in size and with a depth of less than four feet.

City Administrator Bill Osborne explained that last week he and Howard Ray made a report to the Council on this item. Because of recent rain, there were a lot of stormwater problems in several places this morning. He stated we will not be taking any action on this tonight, but this is something the City will be taking a closer look at during the next several weeks, including more discussion with Howard Ray.

21. Staff report concerning the selection of one of the five companies who submitted sealed bids to the City of Temple for the enclosure of the current drive-thru area of the former branch bank now owned and utilized as City Hall, and to renovate part of the interior space currently used by this local government.

Five companies submitted sealed bids for the City Hall renovation project. Howard Ray explained that the next step in this process is to start moving towards a contract, get everyone to execute it, then get the ball rolling. No action will be taken tonight.

22. Authorize the purchase of a laptop for the Mayor and for each of the five City Council members, with funding from the General Fund budget for the City's Governing Body.

There was a motion by Council Member Bivins to authorize the purchase of a laptop for the Mayor and each City Council member, second by Council Member Wallace. Vote 5-0. It was suggested that the Chromebooks the council is currently using be put on GovDeals.

23. Approve the proposed slate of officers for District 4 of the Georgia Municipal Association for GMA's 2021 – 2022 year, and direct the City Clerk to notify GMA of said vote prior to the June 1 deadline.

There was a motion by Council Member Bivins to approve the proposed slate of officers for District 4 and to direct the City Clerk to notify GMA of their intent, second by Council Member Walden. Vote 5-0.

24. Appoint one of the City of Temple's elected officials to serve as this local government's voting delegate at the 2021 annual meeting of the Georgia Municipal Association, to be held August 6 – 10.

There was a motion by Council Member Bracknell to appoint Mayor Johnson as the voting delegate at the 2021 annual GMA meeting, second by Council Member Bivins. Vote 5-0.

25. Change the date of the City Council's 6:30 p.m. regular monthly meeting in June from Monday, June 7, to Tuesday, June 1.

There was a motion by Council Member Bivins to change the regular meeting in June from June 7<sup>th</sup> to June 1<sup>st</sup>, and to change the council committees meeting from May 31<sup>st</sup> to May 24<sup>th</sup>, second by Council Member Wallace. Vote 5-0.

**Executive Session, if needed-** There was a motion by Council Member Bracknell to go into Executive Session for a personnel matter, second by Council Member Bivins. Vote 5-0.. The council went into Executive Session at 8:16PM.

At 8:39PM, there was a motion by Council Member Bracknell to come out of Executive Session, second by Council Member Bivins, vote 5-0.

#### **Closing Comments:**

Mayor Johnson- we are expecting our 5<sup>th</sup> grandchild, a girl. My son has three boys my daughter will have 2 girls.

**Adjournment-** There was a motion to adjourn by Council Member Bracknell, second by Council Member Bivins. Vote 5-0. The meeting adjourned at 5:41PM

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Mayor Michael Johnson

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City Clerk