



WATER DRAINAGE PROJECT

**City of Temple, GA
Recreation Department**

Request for Proposal

**Demolition/Construction Services
Water Drainage Project
Recreation Department**

**Proposal Due Date:
Tuesday, May 25, 2021, at 4 PM**

Request for Proposal Water Drainage Project

General Information

The City of Temple, GA (hereafter also referred to as "The City") is seeking proposals for the demolition/construction project from qualified businesses for water drainage plans on the north side of the Temple Recreation Department Gymnasium and Parking Lot located at 240 Rome Street, Temple, Georgia 30179.

Elements of Proposals:

- Construction team: general contractor, sub-contractors and suppliers
- Demolition of existing retaining wall and construction of new retaining wall on the north side of the gymnasium and construct curb & gutter along the north side of the parking lot with landscaping to allow for proper water drainage located at the Temple Recreation Department at 240 Rome Street, Temple, Georgia
- Provide itemized listing cost of work to be done
- Complete cost of entire turn-key project
- Timeline of all phases of the project
- All design and work are to meet or exceed federal, state and local cost, ordinances and requirements. All design and construction will meet all ADA guidelines.
- Construction will include all necessary fixtures and furnishings for projects
- Project is to completed no later than August 15, 2021

Pre-Proposal Meeting

There will be one pre-proposal meeting scheduled for Thursday, May 13, 2021 at 10:30 a.m. This meeting will take place at the Temple Recreation Gym 240 Rome Street, Temple and will begin in the conference room followed by a site tour.

Questions and Answers

All questions regarding this RFP should be presented to:

Ingrid McKinley
Recreation Director
imckinley@templega.us

Please place **Water Drainage Project** in the SUBJECT of all emails and/or written correspondence. All emailed dialog regarding the project is subject to discussion by all prospective companies. Questions to be received by May 20, 2021.

RFP Procedure

Tentative Project Schedule

A tentative timeline is set forth below. This timeline is subject to change by the City, at the City's sole discretion, as events and conditions warrant.

• Proposal Release Date	Tuesday, May 4, 2021
• Pre-Proposal Meeting & On-site Visit	Thursday, May 13, 2021
• Questions Completed by	Thursday, May 20, 2021
• Written Proposals Due	Tuesday, May 25, 2021
• Formal Acceptance/Award of Proposal by City (to include signature of contracts and work to commence on formal approval)	Tuesday, June 1, 2021 p.m.
• Project Completion Date	Sunday, August 15, 2021

Method of Submission

Proposers are to submit one (1) original Proposal and one (1) copy. Envelopes used in submitting Proposals must be clearly marked, "**PROPOSAL: WATER DRAINAGE PROJECT**" and be mailed or hand delivered to:

Lisa Jacobson, Assistant City Administrator
City of Temple, Georgia
P.O. Box 160
Temple, Georgia 30179

The deadline for submission **Tuesday, May 25, 2021, by 4 p.m., Eastern Standard Time**. No faxed or email proposals will be accepted. Proposals received after the time and date listed above will not be considered.

The City will not be responsible for any expenses in the preparation and/or presentation of the proposals and oral interviews, if any, for the disclosure of any information or material received in connection with the solicitation, whether by negligence or otherwise.

The City reserves the right to request additional information, if necessary, or to request an interview with business(s), or to reject any and all proposals with or without cause, and waive any irregularities or infirmities in the proposals submitted. The City further reserves the right to make such investigations as it deems necessary as to the

qualifications of any and all businesses submitting proposals. In the event that all proposals are rejected, the City reserves the right to re-solicit proposals.

Responding businesses may withdraw their proposals at any time prior to the final filing date and time, as indicated on the cover page of this RFP, by written notification signed by an authorized agent of the business. The proposal may thereafter be resubmitted, but only up to the final filing date and time.

The responding business assumes sole responsibility for the complete effort required in the RFP. No special consideration shall be given after proposals are opened because of a business's failure to be knowledgeable about all requirements of this RFP. By submitting a proposal in response to the RFP, the business represents that it has satisfied itself, from its own investigation, of all the requirements of this RFP.

Documents and information submitted in response to the RFP shall become property of the City of Temple and generally shall be available to the general public as required by applicable law, including the Georgia Open Records Act.

General Terms and Conditions

Insurance

The City of Temple has certain insurance requirements that must be met. The BUSINESS will be responsible to purchase and maintain at its sole expense insurance coverage.

- BUSINESS shall furnish the City copies of all insurance policies or certificates of insurance relating to the insurance policies that must be maintained hereunder. In addition, insurance policies applicable hereto shall contain a provision that the City shall be given thirty (30) days written notice by the insurance company before each policy is substantially changed or cancelled.

Evaluation Process

- Cost of project
- Quality of materials and fixtures
- Timeline-demonstrated ability to complete projects on time

Project Description

Scope of Work

The City of Temple needs demolition and reconstruction of a retaining wall that has evidence of erosion and has shifted due to the water drain issue; and to include curb and gutter along the north side of the parking lot for water flow direction. There is also evidence of moisture retention on the gymnasium exterior wall due to the water drainage issue. There are five downspouts on the wall. Behind the downspouts are five unsealed control joints which must be sealed. Connected to these downspouts are five above-ground water drains which must be buried underground to flow out of the new retaining wall.

This project includes the following specifications:

- ✓ Demolition of the current retaining wall and construction of replacement
- ✓ Dig out behind the wall & dig to install the gutter pipes in the ground to flow through the retaining wall
- ✓ Install new CMU
- ✓ Back fill after retainer wall is set
- ✓ Seal control joints on existing gymnasium wall (5 exposed control joints)
- ✓ Curb & gutter on north side of parking lot
- ✓ Landscaping for water control flow between the north side of the parking lot and tennis courts

The deadline for the completion of this project is Sunday, August 15, 2021.